

Manual of Udyog Bandhu incompliance of the **“Right to Information Act – 2005”**

Particulars of Udyog Bandhu organization, functions and duties:

Name and address of the organisation-

*UDYOG BANDHU,
12-C, Mall Avenue,
Lucknow - 226 001 Uttar Pradesh*

a) Particulars

Udyog Bandhu is an infrastructure & industrial facilitation organisation set up as a 'Society' under Societies Registration Act, 1860. It is headed by the 'Executive Director' who is Principal Secretary, IID Govt. of U.P. under the Chairmanship of Infrastructure & Industrial Development Commissioner, Government of Uttar Pradesh.

b) Functions and Duties

- ❖ The basic function of Udyog Bandhu (friend of industry) is to act as a bridge between entrepreneurs and Government. Problem solving is the main purpose through various committees at different level viz. – Chief Secretary / Chief Minister etc.
- ❖ It also works as a catalyst for investment promotion.
- ❖ To assist Government in policy formulation and to get studies conducted on various aspects pertaining to industrialization.

The powers and duties of its officers and employees:

Udyog Bandhu is an officer-oriented organization having no powers but responsibilities. It is a service provider and industry facilitation cell. The duties of its officers and employees are:

- ❖ To take cognizance of problems of the entrepreneurs and bring to the notice of Government with a positive approach to facilitate meaningful communication.
- ❖ To organize tripartite meetings to reduce the gap between industrialists and various Government organizations in order to assist in the resolution of such problems.

The procedure followed in the decision-making process, including channels of supervision and accountability:

Being an officer-oriented organization, every officer is accountable to the Executive Director and they perform their duties under the supervision and directives of Executive Director.

- ❖ Udyog Bandhu takes administrative decisions only for smooth functioning and maintenance of the office otherwise it is more of an assisting and advisory body in nature. All other policy and governing decisions are taken by the Government and appropriate authorities either by consensus or at the highest level of Government of U.P. The channels for supervision vest in Executive Director only.

The norms set by it for the discharge of its functions:

The function of Udyog Bandhu is to act on any relevant matter as per law of the department concerned. It has to function as facilitator hence its norms are reconciliation and consensus through tripartite meetings.

The rules, regulations, manuals and records, held by Udyog Bandhu or under its control or used by its employees for discharging various functions:

We are governed by :-

- ❖ Acts and manuals
- ❖ Our procedure is as per Government Orders issued from time to time.

The rules, regulations, acts and manuals are based on Government Orders issued from time to time. All the other relevant documents are kept in record for its use.

A statement of the categories of documents that are held by Udyog Bandhu or under its control.

Documents that are held by it may be categorized in the following manner:

- a) Applications / Representations received from different organizations and entrepreneurs.
- b) Records of tripartite meetings and other meetings of Udyog Bandhu.

The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or administration thereof.

- a. Udyog Bandhu organises tripartite and high powered meetings for solving problems of industries, forms working groups for addressing policy matters and issues related to different departments.
- b. Udyog Bandhu also holds regular formal / informal consultations with various Industrial Associations.
- c. Nodal agency for NRIs.

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible to public:

Udyog Bandhu has its Board of Directors under the Chairmanship of Infrastructure & Industrial Development Commissioner and Principal Secretary Infrastructure & Industrial Development Departments as its Executive Director. Managing Directors of UPFC, PICUP, UPSIDC along with Chief Executive Officers of NOIDA & Greater NOIDA and Director of Industries U.P. and nominated member of Finance Deptt. / Pr. Secretary MSME / CEO Yamuna Expressway Industrial Development Authority / Secretary IID, Govt. of UP are nominated as its Members.

A Directory of Udyog Bandhu officers:

Smt.	Alaknanda Dayal, IAS	Executive Director
Dr.	Anil Kumar, IAS	Jt Executive Director
Mr.	K. S. Prasad	Director (Data-Planning)
Mr.	A.N. Pandey	Director (Data-Planning)
Mr.	Kulbhushan Kapoor	Director (Investment Promotion)
Mr.	N.C.Gupta	Director (Investment Promotion)
Mr.	Pankaj Arora	Director (I.T.)
Mr.	Mohammad Wali Abbas	Director (I.T.)
Mr.	Rajeev Dixit	Director (Industrial Facilitation & Grievance Redressal.)
Mr.	Ramendra Kushwaha	Director (Industrial Facilitation & Grievance Redressal)
Mr.	Vivekanad Chauraisya	Director (Industrial Facilitation & Grievance Redressal)
Ms.	Anjana Singh	Director (E & P)
Mr.	B.P. Singh	Director (Tax Advisory)

The monthly remuneration received by each of its officers and employees, including the system of compensations as provided in its regulations:

Officers from different departments work for Udyog Bandhu and get Rs.3000/- per month as special incentive. They are getting their salaries from their parent departments.

The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

Udyog Bandhu has no agency. The total budget allocation for the Financial Year 2013-14 is Rs. 4.60 Crores. U.P. Investment Centre, though not exactly an agency, gets its budget from Udyog Bandhu. U. P. Investment Centre works basically towards attracting investment in the State and liaison with the Government of India and other agencies.

All the relevant information in the records of Udyog Bandhu is available on its website: <http://www.udyogbandhu.com> and <http://www.udyogbandhu.org>

The names, designations and other particulars of the Public Information Officers:

Smt. Sumita Kamthan

Protocol Officer (JED) &
Public Information Officer,
12-C, Mall Avenue,
Lucknow
Tel. No. 0522-2237582/83
Fax - 0522 - 2237345

Appellate Authority:

Shri Vivekanand Chaurasia

Director (Industrial Facilitation and Grievance Redressal)
12-C, Mall Avenue,
Lucknow
Tel. No. 0522-2237582/83
Fax - 0522 - 2237345